ODOO | INVOICING

Online invoicing made easy

Manage contracts, create recurring invoices, bill timesheets, get paid faster.

Accounting — Overview Customers Vendors Accounting Reporting Configuration

Invoices / INV/2019/0004

EDIT CREATE   Print ▾ Action ▾   1/1 ‹ ›

SEND & PRINT   REGISTER PAYMENT   ADD CREDIT NOTE   PREVIEW   DRAFT OPEN PAID   Send message   Log note   ⊙ Schedule activity   Follow   👤 3 ▾

INV/2019/0004

Customer	Deco Addict	Invoice Date	01/13/2019
	325 Elsie Drive	Due Date	01/13/2019
	Franklin WV 26807	Salesperson	Marc Demo
	United States	Sales Team	Europe
Delivery Address			
Payment Terms	Immediate Payment		

Invoice Lines   Other Info

Product	Description	Account	Deferred Revenue	Quantity	Price	Disc (%)	Taxes	Subtotal
[FURN_6741] Large Meeting Table	[FURN_6741] Large Meeting Table	200000 Product Sales		5.000	642.00	0.00		$ 3,210.00
[FURN_8220] Four Person Desk	[FURN_8220] Four Person Desk	200000 Product Sales		5.000	280.00	0.00		$ 1,400.00

January 28, 2019

OdooBot - 3 days ago
Invoice validated
- Status: Draft → Open

OdooBot - 3 days ago
Invoice Created
- Type: Customer Invoice
- Salesperson: Marc Demo
- Status: Draft
- Currency: USD
- Partner: Deco Addict

Turn **Quotes into Invoices** with minimal effort

Bill automatically based on sales orders, delivery orders, contracts, or time and material.

Easily create invoices based on the quotes you have sent to your clients.

Send professional looking invoices directly to your clients in just a click.

Automatically send them by email as a PDF attachment or print and send them by mail.

Odoo Invoicing Features

Manage Invoices

Modern User Interface
All the information you need, where you need it with a fast and intuitive user interface designed for salespeople.

Mobile
Use Odoo's mobile interface to sell on the road.

Reduce Data Entry
Send quotes in a just a few clicks. Convert quotes to sales orders and invoices from the same screen. Integrates with the CRM app to manage your sales pipeline from qualification to closing.

Sales warning
Get warinings before sending quotations to specific customers or for specific products.

Create Professional Quotations

Create customer invoices
Issue clear, complete and professional invoices in seconds.

Print or send by email
Print a hard copy of your invoices to send them by post or send them by email.

Issue refunds
Create credit notes and manage reimbursements.

Multi-company rules
Automatically mirror orders and invoices in multi-company setup (Create a sales orders in company A and automatically Odoo generates a Purchase Order in company B).

Address autocomplete
Enter a valid VAT number and Odoo will autocomplete the name and the address of the customer (Europe only).

3-Way matching payments
Compare what you have received with the vendor bill to release an invoice for payment.

Manage supplier invoices
Record supplier invoices in the system to manage payments and integrate them into accounting.

Handle recurring invoices
Set the frequency of invoicing for products in accordance with contract specifications.

Include Incoterms®
Use Incoterms® standards to make sure you have the right terms on your contracts.

Payments terms
Simple management view.

Customers payments
Batch deposit available. Customer Statements: manage the follow-up from a single simplified interface.

Handle payments

Invoices overview
Get a broad view on all invoices and filter them by status.

Import bank statements
Automatically link payments to your bank accounts with existing invoices by importing your bank statements into the system. Synchronization with 24000 banks mostly in US, Australia and New-Zealand. Importation of files in format: OFX, QIF, CSV, CODA.

Multiple currencies
Allow customers to pay in their currency with an automatic currency converter and record gains and losses for each conversion. Automatic update of currency rates base on a chosen frequency: daily, weekly, monthly.

Get paid online
Send your invoices by email and add a link to Authorize, Paypal, Ingenico, Buckaroo or Adyen to get paid quickly, easily and securely.

Automate follow-ups
Create steps and automated actions to be taken by the system in case of a payment issue.

Payments
SEPA payments. Check printing in US format.

Batch Payments
Select multiple vendor bills and pay them all at once. Work to credit a batch of customers via SEPA Direct Debit or credit card tokens.

Reports

Full accounting reports
Get complete reports for journals, legal statements, chart of accounts, etc.

Sales reports
Get direct access to key information with dynamic and customizable dashboards.

Automated tax reports
Set up your tax rules to automatically calculate them in your invoice, and define where rounding occur to get accurate reports.